



**AGENDA SUMMARY  
PLANNING COMMISSION MEETING  
FEBRUARY 2, 2021  
6:00 P.M.  
ARROYO GRANDE CITY COUNCIL CHAMBERS  
215 E. BRANCH STREET, ARROYO GRANDE**

Please click the link below to join the Zoom Meeting:

<https://us02web.zoom.us/j/89129208197>

Webinar ID: 891 2920 8197

Or by Telephone: 1-669-900-6833; 1-346-248-7799; 1-253-215-8782

In compliance with the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Planning Commission meetings will be conducted by video and teleconferencing through Zoom Webinar until further notice. Meetings will be broadcast live on Channel 20 and streamed on the City's [website](#) and [www.slo-span.org](http://www.slo-span.org). Members of the public may participate and provide public comment on agenda items during the meeting by joining the Zoom meeting or by submitting written public comments to the Clerk of the Council at [pc-publiccomment@arroyogrande.org](mailto:pc-publiccomment@arroyogrande.org).

**1. CALL TO ORDER:**

**2. ROLL CALL**

**3. FLAG SALUTE:**

Chair Martin

**4. AGENDA REVIEW:**

The Commission may revise the order of agenda items depending on public interest and/or special presentations.

**5. COMMUNITY COMMENTS AND SUGGESTIONS:**

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the Planning Commission. Members of the public may provide public comment remotely by joining the Zoom meeting utilizing one of the methods provided below. Please use the "raise hand" feature to indicate your desire to provide public comment.

Click the link below to join the webinar:

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• Or Telephone Attendee: 1-669-900-6833; 1-346-248-7799; 1-253-215-8782; Press \* 9 to "raise hand" for public comment

The Brown Act restricts the Commission from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding official may:

- Direct City staff to assist or coordinate with you.
- A Commissioner may state a desire to meet with you.
- It may be the desire of the Commission to place your issue or matter on a future agenda.

Please adhere to the following procedures when addressing the Commission:

- Comments should be limited to 3 minutes or less.
- Your comments should be directed to the Commission as a whole and not directed to an individual Commissioner.
- Slanderous, profane or personal remarks against any Commissioner or member of the audience shall not be permitted.

## **6. WRITTEN COMMUNICATIONS:**

Correspondence or supplemental information for the Planning Commission received after Agenda preparation. In compliance with the Brown Act, the Commission will not take action on correspondence relating to items that are not listed on the Agenda, but may schedule such matters for discussion or hearing as part of future agenda consideration.

## **7. CONSENT AGENDA:**

### **7.a. CONSIDERATION OF APPROVAL OF MINUTES**

Recommended Action: Approve the minutes of the January 5, 2021 Regular Planning Commission meeting.

Documents:

[2021-02-02\\_7a Minutes for Approval.pdf](#)

## **8. PUBLIC HEARINGS:**

### **8.a. CONSIDERATION OF CONDITIONAL USE PERMIT 20-003, ESTABLISHMENT OF A NEW CONFERENCE FACILITY AND COMMERCIAL OFFICES IN AN EXISTING STRUCTURE; LOCATION – 1164 E. GRAND AVENUE; APPLICANT – JOEL RILEY; REPRESENTATIVE – BRYCE ENGSTROM**

Recommended Action: It is recommended that the Planning Commission adopt a Resolution approving Conditional Use Permit No. 20-003 located at 1164 E. Grand Avenue.

Documents:

[2021-02-02\\_8.a 1164 E Grand CUP.pdf](#)

[2021-02-02 Supplemental Memo.pdf](#)

[2021-02-02 Supplemental Memo 2.pdf](#)

[2021-02-02 Supplemental Memo 3.pdf](#)

## **9. NON-PUBLIC HEARING ITEMS:**

### **9.a. CONSIDERATION OF PLANNING COMMISSION APPOINTMENT TO THE COMMUNITY SERVICE GRANT COMMITTEE**

Recommended Action: It is recommended that the Planning Commission appoint one Commissioner and one alternate to serve as a representative on the Community Service Grant Committee.

Documents:

[2021-02-02\\_9.a AGCSGP Committee.pdf](#)

## **10. NOTICE OF ADMINISTRATIVE DECISIONS:**

This is a notice of administrative decision for Minor Use Permits, including any approvals, denials or referrals by the Community Development Director. An administrative decision must be appealed or called up for review by the Planning Commission by a majority vote.

### **10.a. NOTICE OF ADMINISTRATIVE DECISIONS SINCE JANUARY 19, 2021**

Documents:

**11. COMMISSION COMMUNICATIONS:**

Correspondence/Comments as presented by the Planning Commission.

**12. STAFF COMMUNICATIONS:**

Correspondence/Comments as presented by the City Manager.

**13. ADJOURNMENT**

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Planning Commission within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the Community Development Department, 300 E. Branch Street, Arroyo Grande. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for disability-related modification or accommodation, contact the Legislative and Information Services Department at 805-473-5414 as soon as possible and at least 48 hours prior to the meeting date.

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Government Access Channel 20. The rebroadcast schedule is published at [www.slo-span.org](http://www.slo-span.org).