

ACTION MINUTES

REGULAR MEETING OF THE CITY COUNCIL TUESDAY, MARCH 24, 2020 COUNCIL CHAMBERS, 215 E. BRANCH STREET ARROYO GRANDE, CALIFORNIA

In compliance with the State and County Shelter at Home Orders due to the coronavirus pandemic, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, this meeting was held by teleconference.

1. CALL TO ORDER

Mayor Ray Russom presided from the dais in the Council Chambers and called the Regular City Council Meeting to order at 6:14 p.m.

2. ROLL CALL

City Council: Council Members Lan George (via teleconference), Jimmy Paulding (via teleconference), Kristen Barneich (via teleconference), Mayor Pro Tem Keith Storton (via teleconference), and Mayor Caren Ray Russom.

Staff present: City Manager James Bergman, City Attorney Timothy Carmel, Administrative Services Director Mike Stevens, Accounting Manager Nicole Valentine, Director of Public Works Bill Robeson, and Community Development Director Whitney McDonald were all present via teleconference. City Clerk Kelly Wetmore and Information Technology Manager Walt Cuzick were present in the Council Chambers.

3. MOMENT OF REFLECTION

4. FLAG SALUTE

Mayor Ray Russom led the flag salute.

5. AGENDA REVIEW

5.a. Closed Session Announcements.

None.

5.b. Ordinances Read in Title Only.

Mayor Ray Russom moved, Council Member Barneich seconded, and the motion passed unanimously that all ordinances presented at the meeting shall be read by title only and all further readings be waived.

6. SPECIAL PRESENTATIONS

6.a. Introduction of New Employee – Michael Stevens, Director of Administrative Services.

City Manager Bergman introduced Michael Stevens as the new Director of Administrative Services and highlighted his educational and professional background.

7. COMMUNITY COMMENTS AND SUGGESTIONS

Mayor Ray Russom invited public comment. Speaking from the public was Thomas Murray, who expressed concern that the traffic light sensors at Rancho Parkway and West Branch Street near the Five Cities Center are not working properly. No further public comments were received.

8. CONSENT AGENDA

Mayor Ray Russom asked the Council if there were any questions or any items to be pulled from the consent agenda for further discussion.

In response to questions by Council Members George and Paulding, Community Development Director McDonald provided additional information regarding Item 8.e. (Consideration of the 2019 General Plan Annual Report.)

Mayor Ray Russom invited public comments on the Consent Agenda. No public comments were received.

Action: Mayor Ray Russom moved, and Council Member Barneich seconded the motion to approve Consent Agenda Items 8.a. through 8.g., with the recommended courses of action. The motion passed on the following roll-call vote:

AYES: Ray Russom, Barneich, Paulding, George, Storton
NOES: None
ABSENT: None

8.a. Consideration of Cash Disbursement Ratification.

Action: Ratified the listing of cash disbursements for the period March 1, 2020 through March 15, 2020.

8.b. Consideration of Statement of Investment Deposits.

Action: Received and filed the attached report listing of investment deposits of the City of Arroyo Grande, as of February 29, 2020 as required by Government Code Section 53646(b).

8.c. Consideration of a Resolution Authorizing the Deposit of City Funds in Various Financial Institutions.

Action: Adopted a Resolution entitled: ***"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE AUTHORIZING THE DEPOSIT OF CITY FUNDS IN VARIOUS FINANCIAL INSTITUTIONS"***.

8.d. Consideration of an Amendment to the Agreement for Consultant Services with Quincy Engineering for the Swinging Bridge Project.

Action: Approved and authorized the Mayor to execute Amendment No. 4 to the Consultant Services Agreement with Quincy Engineering to extend the contract expiration date to April 13, 2021.

8.e. Consideration of the 2019 General Plan Annual Report.

Action: Reviewed and accepted the 2019 General Plan Annual Report and directed staff to forward the Report to the Governor's Office of Planning and Research and the Department of Housing and Community Development.

8.f. Consideration of Approval of the Turf and Sprinklers Replacement Project Within the Parkside Village Assessment District.

Action: Approved the Turf and Sprinklers replacement project within the Parkside Assessment District and appropriated \$18,333 from the Parkside Village Assessment District fund for the cost of the project.

8.g. Monthly Water Supply and Demand Update.

Action: Received and filed the monthly Water Supply and Demand Report.

9. PUBLIC HEARINGS

None.

10. OLD BUSINESS:

None.

11. NEW BUSINESS

11.a. Consideration of Resolution Ratifying the Proclamation of the Existence of a Local Emergency.

City Manager Bergman presented the report and recommended that the Council adopt a Resolution ratifying the existence of a local emergency as declared by the Director of Emergency Services/City Manager.

Mayor Ray Russom acknowledged for the record that correspondence regarding this matter was received from a member of the public and was distributed to the Council prior to the meeting as supplemental information.

Mayor Ray Russom invited public comments. No public comments were received.

Action: Mayor Pro Tem Storton moved to adopt a Resolution entitled: ***“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE, CALIFORNIA, RATIFYING THE DIRECTOR OF EMERGENCY SERVICES/CITY MANAGER’S PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY (COVID-19)”***. Council Member George seconded, and the motion passed on following roll call vote:

AYES: Storton, George, Barneich, Paulding, Ray Russom
NOES: None
ABSENT: None

11.b. Addition of Emergency Agenda Item – March 24, 2020 City Council Meeting Relating to COVID-19 Pandemic; Consideration of Resolution Expressly Affirming Actions of the County of San Luis Obispo Related to the COVID-19 Pandemic as Applicable and Enforceable within City Jurisdiction and Making Related Determinations Regarding the Proclaimed Local Emergency.

City Attorney Carmel presented the staff report and recommended that the Council: 1) determine by majority vote that an emergency situation exists in the City as a result of the COVID-19 pandemic and add item 11.b. to the agenda, and 2) adopt a Resolution Expressly Affirming Actions of the County of San Luis Obispo Related to the COVID-19 Pandemic as Applicable and Enforceable Within City Jurisdiction and Making Related Determinations Regarding the Proclaimed Local Emergency.

Action: Mayor Ray Russom moved to find that an emergency situation exists in the City of Arroyo Grande as a result of the COVID-19 pandemic and add Item 11.b. to the agenda. Mayor Pro Tem Storton seconded, and the motion passed on following roll call vote:

AYES: Ray Russom, Storton, Barneich, Paulding, George
NOES: None
ABSENT: None

Mayor Ray Russom invited public comments. No public comments were received.

Action: Mayor Ray Russom moved to adopt a Resolution entitled: **“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARROYO GRANDE, CALIFORNIA, RATIFYING THE DIRECTOR OF EMERGENCY SERVICES/CITY MANAGER’S PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY (COVID-19)”**. Council Member George seconded, and the motion passed on following roll call vote:

AYES: Ray Russom, George, Barneich, Paulding, Storton
NOES: None
ABSENT: None

12. CITY COUNCIL REPORTS

The City Council provided brief reports from the following committee, commission, board, or other subcommittee meetings that they attended as the City’s appointed representative.

- (a) MAYOR RAY RUSSOM:**
 - (1) California Joint Powers Insurance Authority (CJPIA)
 - (2) South San Luis Obispo County Sanitation District (SSLOCSD)
 - (3) Tourism Business Improvement District Advisory Board

- (b) MAYOR PRO TEM STORTON:**
 - (1) Brisco/Halcyon Interchange Subcommittee
 - (2) Five Cities Fire Authority (FCFA)
 - (3) Integrated Waste Management Authority Board (IWMA)
 - (4) South County Chambers of Commerce Governmental Affairs Committee
 - (5) Attended Mayor’s Meeting on behalf of the Mayor

- (c) COUNCIL MEMBER BARNEICH:**
 - (1) Homeless Services Oversight Council (HSOC)
 - (2) South County Homeless Taskforce
 - (3) Zone 3 Water Advisory Board

- (d) COUNCIL MEMBER PAULDING:**
 - (1) Air Pollution Control District (APCD)
 - (2) Brisco/Halcyon Interchange Subcommittee
 - (3) Council of Governments/Regional Transit Authority (SLOCOG/SLORTA)
 - (4) South County Transit (SCT)

- (e) COUNCIL MEMBER GEORGE:**
 - (1) Community Action Partnership San Luis Obispo (CAPSLO)
 - (2) County Water Resources Advisory Committee (WRAC)
 - (3) Regional Water Initiatives
 - (4) Visit SLO CAL Advisory Board

13. COUNCIL COMMUNICATIONS

Mayor Ray Russom announced that www.readyslo.org is a resource available for the public to find information on COVID-19; that there is now a Hotline to report non-compliant businesses; that the Recreation Services Department has launched a Virtual Recreation page on the City’s website that provides free recreation activities; and announced “Take-out Tuesday” as a way to support local restaurant businesses during the pandemic.

Mayor Ray Russom requested, and Council Member George concurred, that staff place on a future agenda an item to consider delaying Transient Occupancy Tax (TOT) late payment penalties.

Mayor Ray Russom requested, and Council Member Barneich concurred, that staff place on a future agenda an item to consider authorizing refund of deposits for facility rentals.

Mayor Ray Russom requested, and Council Member George concurred, that staff place on a future agenda an item to consider waiving late fees on utility bills.

Council Member Paulding thanked staff and Council Members for their efforts during the COVID-19 pandemic and listed resources available to the public on www.emergency.cvc.gov and listed ways to cope during the pandemic. He further urged the public to support local businesses.

Council Member Barneich reminded the public of the City's email address that is available for any questions and thanked staff for their efforts in quickly updating the City website and social media sites with current information.

Mayor Pro Tem Storton thanked the Mayor for her leadership during the pandemic and the dedication of City staff.

14. CLOSED SESSION

None.

15. ADJOURNMENT

There being no further business to come before the City Council, Mayor Ray Russom adjourned the meeting at 7:20 p.m.

/s/Caren Ray Russom, Mayor

ATTEST:

/s/Kelly Wetmore, City Clerk

(Approved at CC Mtg 04-14-2020)